





23<sup>rd</sup> Annual Conference & Exhibition of the SLA/AGC

Diplomat Radisson Blu, Kingdom of Bahrain, 7-9 March 2017

# The Vital Engagement of the University Library in the Accreditation Process

Isa Cultural Center, Kingdom of Bahrain 5 – 6 March 2017

### Workshop Overview

#### The Workshop will Cover the following:

- > Identify Accreditation and its types, Levels and Organizations.
- > Explain and discuss the importance of accreditation for both library and University.
- Identify and discuss accreditation standards, requirements, processes and procedures from the library perspective.
- > Analyze and Evaluate examples of Library Self-Evaluation Reports (LSERs): Discussion groups.
- > Develop Library Self-Evaluation Report (LSER): Requirements and procedures
- Case Studies.

### **Workshop Objectives**

#### By the end of this workshop, participants will be able to:

- > Define the types and levels of Accreditation and recognize the Organizations for Accreditation.
- > Review, steer, and evaluate the overall process and procedures of Accreditation.
- > Engage and lead the Library team through the whole University's Accreditation processes.
- > Develop a framework for building Library Self-Evaluation Report (LSER).
- > Manage the External Evaluation Team Visit (EETV) efficiently.
- > Plan for the next step after acquiring the Accreditation, Reaccreditation or Reaffirmation of Accreditation.

### Workshop Language

Arabic

#### Workshop Moderator

The workshop will be facilitated and moderated by an academic figure who has a practical knowledge, and who has lead and participated in accreditation

committee in an accredited University in the region.

### **Workshop Format**

The workshop will adopt and utilize the following forms and mechanisms

- >Presentation;
- >Group discussion;
- >Role playing; and
- >Brainstorming.

### **Acknowledgement for participation**

Each participant in the workshop will receive an acknowledgment shield from SLA-AGC and Naseej Academy representatives for his/her participation and remarkable engagement.

### **The Targeted Audience**

#### The workshop is suitable for:

- >Heads of academic libraries (Directors, Chief librarians, Deputies) and their teams who are in charge of the accreditation process.
- >Audience from the strategic positions in Higher institutions (Universities, Colleges...etc.) are welcomed to enrich the workshop processes.

### The Place

- Isa Cultural Center: <u>www.icc.gov.bh</u>
- Diplomat Radisson Blu Hotel, Kingdom of Bahrain: <u>https://www.radissonblu.com/en/diplomathotel-bahrain</u>

### **Date and Time**

March 5 – 6, 2017 (Sunday & Monday) From 8:00 am – 2:00 pm.

### Workshop cost

#### Early bird registration:

(If you complete registration and payment before January 31<sup>st</sup>, 2017, your registration will also cover SLA conference registration fees)

- > SLA members: 850 USD (SLA conference registration fees included) Includes workshop registration fees, and 2 nights at the Diplomat Radisson Blu Hotel (Single room)
- > Non-SLA members: 900 USD (SLA conference registration fees included) Includes workshop registration fees, and 2 nights at the Diplomat Radisson Blu Hotel (Single room)

#### Payment method:

> Payment via Bank Transfer to the following account:

Riyad Bank – Malaz, Riyadh, S. A – KSA Account No. : 2860431149901 IBAN: SA63 2000 0002 8604 3114 9901 Swift Code: RIBLSARI Beneficiary Name: Arabian Advanced Systems E-mail the transfer receipt to this email: info@naseejacademy.org

### **Regular registration**

#### > SLA members: 850 USD

Includes workshop registration fees, and 2 nights at the Diplomat Radisson Blu Hotel (Single room)

(Not included: SLA conference registration fees)

#### > Non-SLA members: 900 USD

Includes workshop registration fees, and 2 nights at the Diplomat Radisson Blu Hotel (Single room)

(Not included: SLA conference registration fees)

#### Payment method:

Payment via Bank Transfer to the following account:

 Riyad Bank – Malaz, Riyadh, S. A – KSA Account No. : 2860431149901
 IBAN: SA63 2000 0002 8604 3114 9901
 Swift Code: RIBLSARI
 Beneficiary Name: Arabian Advanced Systems
 E-mail the transfer receipt to this email: info@naseejacademy.org

> **OR In cash** upon arrival to the workshop venue.

#### Notes:

- > Registered people will be responsible for their own flight tickets and visa.
- Please deduct 100 USD from all the above mentioned fees if you are not interested in the 2 nights hotel accommodation.

### Registration

- > Registration will be opened until February 28<sup>th</sup>, 2017.
- > To register, please visit :<u>http://success.naseej.com/sla-2017-workshops-accredition/</u>
- > For more information:
  - >e-mail: info@naseejacademy.org
  - > Or Call Mr. Saied Ali on: +202 25980500, Ext. 2145
- > Seats are limited, Early registration guarantees your seats.

### Workshop Agenda

#### Day 1: Is academic accreditation a strategic choice or an inevitable necessity?

Activity	Format
Onsite Registration and Morning Coffee	
<ul> <li>Welcome, introduction and overview (Including guidelines for get- ting the most out of the workshop and audiences expectations)</li> </ul>	Stand-up talk
<ul> <li>Principles, types and levels of Academic Accreditation and cate- gorization of the organizations for accreditation.</li> <li>Academic Accreditation standards: A comparison vision.</li> <li>Requirements and procedures of Academic Accreditation: Prob- lems and suggested solutions.</li> </ul>	Presentation + Brainstorming
Short Break	
<ul> <li>Accreditation Standards for University Libraries: Comparative analysis of selected foreign and arabic models.</li> <li>The importance of reference to "Standards for Libraries in Higher Education" before meeting Academic Accreditation standards for University Libraries.</li> </ul>	Presentation + Discussion group
Prayer Break	
<ul> <li>Alternatives of Academic Accreditation Committees formation from the Academic library perspective.</li> <li>Setting up a timeframe for evaluation process: Planning &amp; imple- mentation.</li> <li>Peer-evaluation visit vs. External evaluation visit: Preparedness and challenges.</li> </ul>	Brainstorming & Role playing
<ul> <li>University Library Self-evaluation within Academic Accreditation processes: The concept and importance.</li> <li>Types of University Library Self-Evaluation Report (ULSER).</li> <li>Responsibility of developing University Library Self-Evaluation Report (ULSER).</li> <li>Assessment report preparation responsibility: identify tasks with wider engagement.</li> <li>Challenges and preparations from participants perspective: An open discussion.</li> </ul>	Presentation + Discussion group + Role Playing
	<ul> <li>Onsite Registration and Morning Coffee</li> <li>Welcome, introduction and overview (Including guidelines for getting the most out of the workshop and audiences expectations)</li> <li>Principles, types and levels of Academic Accreditation and categorization of the organizations for accreditation.</li> <li>Academic Accreditation standards: A comparison vision.</li> <li>Requirements and procedures of Academic Accreditation: Problems and suggested solutions.</li> <li>Short Break</li> <li>Accreditation Standards for University Libraries: Comparative analysis of selected foreign and arabic models.</li> <li>The importance of reference to "Standards for Libraries in Higher Education" before meeting Academic Accreditation standards for University Libraries.</li> <li>Prayer Break</li> <li>Alternatives of Academic Accreditation Committees formation from the Academic library perspective.</li> <li>Setting up a timeframe for evaluation process: Planning &amp; implementation.</li> <li>Peer-evaluation visit vs. External evaluation visit: Preparedness and challenges.</li> <li>University Library Self-evaluation Report (ULSER).</li> <li>Responsibility of developing University Library Self-Evaluation Report (ULSER).</li> <li>Assessment report preparation responsibility: identify tasks with wider engagement.</li> <li>Challenges and preparations from participants perspective: An</li> </ul>

## Day 2: How can University library prepare a self-evaluation report that helps university in acquiring academic accreditation?

Time	Activity	Format
08:00 am - 08:30 am	Morning Coffee	
08:30 am – 10:00 am	<ul> <li>Developing University Library Self-Evaluation Report (ULSER): Requirements and procedures.</li> <li>Pitfalls and Challenges of developing University Library Self-Evalu- ation Report (ULSER).</li> <li>Structure and form of University Library Self-Evaluation Report (ULSER):</li> <li>Regulations for making University Library Self-Evaluation Report (ULSER) available.</li> </ul>	Presentation + Discussion group + Brainstorming
10:00 am – 10:15 am	Coffee Break	
10:15 am - 11:30 am	<ul> <li>Linking University Library Self-Evaluation Report (ULSER) to National Strategies: KSA as a case study.</li> <li>Comparative analysis of selected foreign and Arabic University Library Calf. Evaluation Departs (UL CEDa).</li> </ul>	Discussion group + Hands on practice
11:30 am – 12:00 pm	Library Self-Evaluation Reports (ULSERs). Prayers Break	
12:00 am - 01:50 am	<ul> <li>Analytical demo for models of University Library Self-Evaluation Report (ULSER) developed by the participants' institutes.</li> <li>Developing a prototype framework for well-structured University Library Self-Evaluation Report (ULSER).</li> <li>Then What? What will happen after acquiring: Initial Accredita- tion, Reaffirmation of Accreditation or Reaccreditation ?:Plan for next steps.</li> </ul>	Discussion group + Hands on prac- tice
01:50 pm – 02:00 pm	<ul> <li>2<sup>nd</sup> day ADJOURN &amp; WORKSHOP WRAPPING UP</li> </ul>	